

COMMUNITY GRANTS PROGRAM

Application Form 2026-2027



Applicant Details	
Group/Organisation:	Click or tap here to enter text.
Contact Person:	Click or tap here to enter text.
Postal Address:	Click or tap here to enter text.
Phone Number:	Click or tap here to enter text.
Email Address	Click or tap here to enter text.

Event/Project Details			
Start Date	DD/MM/YYYY	Completion Date	DD/MM/YYYY
Number of Staff/Volunteers	Enter number.	Number of Patrons	Enter number.
Briefly describe your event or project	Include what will happen, where it will be held, who will be involved and who it is for.		
What will the grant funding be used for?	List the specific items or activities the funding will support.		
Funding amount requested (maximum \$2,000)	\$ Enter amount.		

Documentation to be attached with your application
• Proof of not-for-profit status • Copies of your organisation's financial statements • Copies of quotes if applying for equipment or capital works • Copy of Public Liability Insurance Certificate of Currency

Authorisation			
I certify that the information given in this document is true and accurate.			
Name	Click or tap here to enter text.		
Organisation	Click or tap here to enter text.		
Position	Click or tap here to enter text.	Date	DD/MM/YYYY
Signature	Type name or insert signature.		

COMMUNITY GRANTS PROGRAM



Event/Project Budget	
INCOME DESCRIPTION	Income
List all income, including the amount requested from Council. Please list all income for the event including the requested grant amount.	
LPSC Community Funding Program Grant	Enter Amount \$
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
Income item	\$ Enter Amount
TOTAL INCOME	\$ Enter Amount
EXPENDITURE DESCRIPTION	Expenditure
List all expected expenditure.	
LPSC Community Funding Program Grant	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
Expenditure item	\$ Enter Amount
TOTAL EXPENDITURE	\$ Enter Amount
Total income and total expenditure must be equal.	

COMMUNITY GRANTS PROGRAM



What are the objectives of your event or project?

Explain what you are trying to achieve and the intended outcomes.
Click or tap here to outline the event/project objectives.

How will your event or project benefit the Liverpool Plains Shire community?

Explain who will benefit and how the project will support the local community.
Click or tap here to describe the community benefits.

How will you promote the event or project?

Include proposed advertising, social media, newsletters, signage or other promotion.
Click or tap here to explain the promotion plan.

How will you acknowledge Council's support?

For example, through signage, social media, newsletters, media releases or event materials.
Click or tap here to explain how Council's support will be acknowledged.

How will you measure and report the success of your event or project?

Include attendance numbers, feedback, outcomes achieved or other measures.
Click or tap here to explain how success will be measured, evaluated and reported.

COMMUNITY GRANTS PROGRAM



How will your event or project be inclusive and accessible?

Disability Inclusion Action Plan - 2026-2030

Explain how the event or project will be accessible and welcoming for people with disability, older people, young people, families and other community members.

Please return completed application and all necessary documentation via email to:

council@liverpoolplains.nsw.gov.au

If email is unavailable, please return completed application and all necessary documentation via post to:

**Liverpool Plains Shire Council
Community Funding Program PO
Box 152
QUIRINDI NSW 2343**

OFFICE USE ONLY

Eligibility –

- *Within LPSC LGA*
- *Not-For-Profit status (evidence provided)*
- *Public liability insurance provided*
- *Demonstrated benefits of proposal*
- *Income & Expenditure match*
- *Complete the project by agreed deadline*
- *Fully completed application form*
- *Copy of organisations latest financial statement*
- *Quote provided (if applicable)*
- *Previous CFP grants acquitted (if applicable)*

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

By completion of this form you may be providing Council with personal information. Council will collect the information only for a lawful purpose directly related to the function of Council. Information provided to Council may be used in conjunction with any of Council's business operations. We will take reasonable care not to disclose personal information. Exempt documents may come under the Government Information (Public Access) Act 2009.