



LIVERPOOL PLAINS SHIRE COUNCIL PROJECT MANAGEMENT POLICY

Version	Date	Resolution No	Details
1	31 July 2019	3315	New Policy

POLICY OBJECTIVE

The objective of this policy is for Council to provide the best outcomes to the community by ensuring consistent and successful project delivery.

RELEVANT LEGISLATION

Local Government Act 1993

EFFECTIVE DATE AND POLICY REVIEW

The policy shall be reviewed every four years or earlier if required by legislation, Council resolution or recommendation of the General Manager. If the policy is not reviewed within this timeframe, it remains active until such time as it is reviewed or revoked by Council.

This policy comes into effect on 31 July 2019.

Signed by General Manager

R S (Ron) van Katwyk

Date Approved 31 July 2019

POLICY

1 POLICY STATEMENT

- 1.1 Liverpool Plains Shire Council is committed to providing the best outcomes for the community by ensuring consistency during delivery of all projects.
- 1.2 This Policy aims to ensure Council manages successful project delivery by:
 - making sure that all projects identified by Council are subjected to appropriate project management governance;
 - providing a single corporate-wide framework, guiding users through the project management lifecycle, processes, activities, and documentation;
 - undertaking projects that align to Council's strategic plans and are allocated the appropriate resources and funding; and
 - Ensuring projects are only commenced after an appropriate level of due diligence has been undertaken, with a view to minimising risk and achieving the best use of Council's resources.
- 1.3 This Policy applies to all projects delivered by Council.

2 PROJECT MANAGEMENT FRAMEWORK

- 2.1 All projects will adhere to Council's Project Management Directive
- 2.2 Council's Project Management Directive outlines how Council will comply with the legislative requirements of the Local Government Act 1993 and provides guidance to ensure best practice delivery when undertaking project work.

3 PROJECT MANAGEMENT

- 3.1 Council may elect to review and adopt, at least once during its term, each Council Policy. This particular Policy should be read in conjunction with the Liverpool Plains Shire Council Project Management Directive.