



**APPLICATION FOR
CERTIFICATE**

For use when requesting a certificate

APPLICANT DETAILS

Applicants Name			
Postal address			
Telephone			
Email			
Date			
Applicants Reference		Receipt Number	Generated by online payment. See below

DESCRIPTION OF PROPERTY

Property Address					
Lot / Section / DP	Lot:		Section		DP
Assessment Number (If known)					

CERTIFICATE REQUESTED

10.7 (2) \$66 and 10.7 (2&5) \$167 Planning Certificates	Must be submitted on the NSW Planning Portal. Go to planningportal.nsw.gov.au	
10.7 (2) and 10.7 (2&5) Planning Certificates EXTRA URGENCY FEE	\$80.00	<input type="checkbox"/>
Drainage / Sewer Diagram	\$50.00	<input type="checkbox"/>
Section 603 Rate Check	\$95.00	<input type="checkbox"/>
Section 603 Rate Check EXTRA URGENCY FEE Required within 24 hours.(subject to approval of Management)	\$95.00	<input type="checkbox"/>
Outstanding Health and Building Notice (S9.3-9.37 & Sch 5)	\$165.00	<input type="checkbox"/>
Dwelling Entitlement - Simple	\$200.00	<input type="checkbox"/>
Dwelling Entitlement Check – Complex (in excess of one hour)	\$200.00 plus \$130 per hour	<input type="checkbox"/>
Swimming Pool Certificate – includes inspection fee	\$166.00	<input type="checkbox"/>
Swimming Pool Certificate – Each additional inspection	\$107.00	<input type="checkbox"/>
Special Water Meter Read	\$112.00	<input type="checkbox"/>
TOTAL FEE PAYABLE	\$.....	<input type="checkbox"/>

Please Pay Online and provide Receipt Number **PRIOR** to lodging this form

1. Pay Online:

- Payment can be made online at
- <https://www.liverpoolplains.nsw.gov.au/Council/Your-rates/Pay-your-rates-and-water>
- Select Pay Other Bills.

2. Submit Form

- Email or Post Form to address shown below

Office Use Only

Receipt No:
Date Paid: